

NOTICE

A.S.2024-25 – Commencement of Classes for III Semester Students w.e.f. 05-August-2024

Greetings from CPJIMT!!

All students of **BBA | BCA | B.Tech (CSE) | B.A.LL.B & LL.B** to note that in view of **Commencement of Odd Semester w.e.f. 05-August-2024**, physical attendance is mandatory for all for attending the classes & other academic activities. As such, a strict vigil shall be observed by the concerned college authorities to regulate proper discipline amongst all the students & the following points needs to be strictly observed for maintaining proper discipline and code of conduct -

- **Time Table** of respective courses shall be notified soon and it is important to note that the last lecture for the day shall suspend at **3:10 PM and departure of buses @ 3:20 PM**. However, students commuting on their own and wishing to stay back for Library / Computer Lab facility need to note that same will remain operational till 5:00 PM.
- Students must carry their **ID Cards/ Library Cards** for gaining entry into the College Campus.
- All students must be **formally dressed** and maintain proper **code of conduct & discipline**.
- Students commuting through own Vehicles are advised to park their **Vehicle at Adjoining Parking Area** only and college shall not be responsible for any Loss.
- All students are hereby advised to immediately clear their Pending Fee dues towards A.S. 2024-25 at the earliest, enabling us to process your Enrollment in accordance.
- A minimum of **75% Attendance** is mandatory, for being eligible for appearing in Internal & End term Examinations.
- **Bunking of classes** would be strictly dealt with & students loitering around in the campus/ canteen during teaching hours shall face strict disciplinary action.
- The college campus is a strict **No-Smoking Zone** & any student found smoking cigarette/ vape / e-cigarette or consuming any tobacco products or in possession of the same shall face strict disciplinary action.
- Any student Consuming/ carrying any **Alcoholic Beverage** or any **Narcotic Substance/ Drugs** in the College campus shall face immediate suspension.
- All students are strictly advised not to indulge in any kind of **Verbal Abuse or Physical Fight** with any other student as indulging in the same shall result in immediate suspension of the concerned student from the college.
- Students who wish to avail transport service may immediately get in touch with the Transport In charge **Mr. Avinash Sharma (9911211258)** and pay the transport fee as per preferred route notified,

subject to resumption of transportation as per guidelines **towards a minimum subscription of 40 students per Route.**

- All students to note that they shall not be allowed to board the buses without Transport ID Cards. In case of reissuance please contact Transport Incharge at Basement.
- Students who wish to avail Book Bank facility may immediately get in touch with the Library In charge **Ms. Parveen (7982601886)** and pay the Book Bank fee to avail the books.
- Students must check their ERP login ID and password as study material for the upcoming semester will be uploaded there. For any queries, please contact the concerned authorities.

S.No.	Name	Designation	Phone No.
1	Mr. Tushar	ERP Coordinator	9910343444
2	Ms. Ishmeet	Faculty Coordinator	9896038914

- A survey link will be shared with you to join various clubs and committees and to indicate your preference for AR/CR.

For any query, you may contact–

S.No.	Functionaries	Contact No.
1.	Dr. Amit Jain (Director – Corporate Affairs)	9873363829
2.	Dr. Neha Mittal (Director Academic)	9599010438
3.	Ms. Ishmeet Kaur Sodhi (Campus Coordinator)	9896038914
4.	Mr. Deepak Sharma (Admin Officer)	9873037101

Sd/-
Director Academics

Sd/-
Director Corporate Affairs